

JOB VACANCY

Summer Programmer – Part Time

Up to 3 positions

Organization Summary

The Children's Museum exists to spark kids' creative learning. As a non-profit charitable organization, we believe in the potential of all children and provide an interactive learning environment that nurtures the power of imagination and spirit of self-discovery.

Position Summary

As a part of our programming team, the Summer Programmer is responsible for the planning, coordination, preparation, delivery, and clean-up of programming, assisting in the implementation of COVID-19 related safety procedures, as well as supporting day camp activities and other duties as necessary.

Department: Visitor Experience
Reports To: Education Coordinator
Hours: 17-24 hours per week
Wage: \$11.95 - \$12.95 per hour

Responsibilities

	Time
• Preparation, delivery, and clean-up of curriculum-linked activities	45%
• Supporting day camp (including sign-out) in accordance with museum procedures	45%
• Supporting the implementation of COVID-19 related safety procedures	5%
• Other duties as assigned	5%

Education

- Currently attending or completed post-secondary education in applicable area such as elementary education, early childhood education, recreation, visual arts, theatre/performing arts, or STEAM related field

Experience

- At least 1 year related experience working with children and families

Skills Required

- Excellent verbal and written communication skills
- Experience in customer service
- Ability to effectively communicate in an enthusiastic and engaging manner with children and adults in a non-traditional educational environment

- Ability to work independently and in a team environment with staff, volunteers, and the general public
- Cultural awareness and sensitivity to working with staff, volunteers, and other stakeholders with a wide variety of needs

Skills Desired

- Ability to work in both official languages an asset
- Demonstrated experience and creative ability in program planning
- Creative art abilities an asset

Eligibility

To be eligible, youth must:

- Be between 15 and 29 years of age
- Be a resident in Manitoba and legally entitled to work in Canada
- Have a valid Social Insurance Number
- Youth aged 15 years must have a certificate of completion for the Young Worker Readiness Certificate course

Conditions Of Employment

- Acceptable results on a Police Information/Vulnerable Sector Check and Child Abuse Registry Check
- Proof of COVID-19 Immunization
- Use of provided face mask

To Apply

- Forward resume and letter outlining suitability for this position to Jessica Sopher, Education Coordinator, at jsopher@childrensmuseum.com
- Applicant must demonstrate acceptable results on a Police Information/Vulnerable Sector Check and a Child Abuse Registry Check. Checks must be received in advance of start date.
- Youth who self-identify as newcomers, refugees, Indigenous, visible minorities/racialized youth, LGBTQ2, and women in STEM are encouraged to apply.

Deadline

- Friday, May 27, 2022 at 4:30PM
- Interviews will be conducted as suitable candidates apply.